

Red	<p>There are significant issues with the project.</p> <p>The project requires corrective action to meet business objectives. The issue cannot be handled solely by the project manager or project team.</p> <p>One or more aspects of project viability — time, cost (> £20K), scope — exceed tolerances set by the project board.</p>
Amber	<p>A problem has a negative effect on project performance but can be dealt with by the project manager or project delivery team.</p> <p>Action is taken to resolve the problem or a decision made to watch the situation.</p> <p>One or more aspect of project viability — time, cost (>£5-£20K<), scope — is at risk. However, the deviation from plan is within tolerances assigned to the project manager.</p>
Green	<p>The project is performing to plan.</p> <p>All aspects of project viability are within tolerance. However, the project may be late or forecast to overspend.</p>

ID	Service name	Project Manager	Current RAG	Previous RAG	Brief summary of service	Contract value	Provider name	Status	Started	End date	Scope	Timeline	Budget
ID011	Baby Buddy & Small Wonders	Paused			Best Beginnings App focuses on the period from pre-conception to a child's third birthday, to maximise the health and wellbeing of children and the economic savings of an early intervention	£ 96,859.00	Best Beginnings	Pending delivery	01/01/2016	31/03/2018			
ID019	Southend Early Autism Support (SEAS)	James Boxer/ Isobel Wratistlaw			To support families with a child(ren) with Autism to provide them with coping strategies to better understand and respond to their child's day-to-day behaviours in a supportive and appropriate way.	£ 87,421.00	SEAS	Pending delivery	01/04/2016	31/03/2019			
ID020	C & L Development - Let's Talk	Isobel Wratistlaw			ELKAN 'Let's Talk to Your Baby' is an interactive communication and language programme for parents and carers of babies and 0-4 years olds.	£ 1,215,689.00	ELKAN	In delivery	01/10/2015	30/06/2019			
ID022	Fathers Reading Every Day (FRED)	Isobel Wratistlaw			Support fathers to understand the importance of reading with their children; how to read to their child; how to bring the stories alive; and how to support their child's learning.	£ 179,431.00	Fatherhood Institute	In delivery	01/09/2016	29/03/2019			
ID025	HENRY - Parenting Programme	Barbara Golding			Parenting programme to support parents / carers tackle obesity in children by following guidance from the Health Child Programme of children.	£ 86,592.00	HENRY	In delivery	01/01/2016	31/03/2018			
ID028	Infant Feeding Programme	Barbara Golding			The programme of work delivering on the PACEC recommendations, focusing initially on supporting the UNICEF Baby-Friendly accreditation and Breastfeeding support in the ABS wards	£ 102,457.00	EPUT	Enabler	06/06/2016	31/10/2017			
ID036	ABSS Work Skills Project	James Boxer			Work focusing on activities related to: skills, enterprise, employment and wider economic development that can actively contribute to the realisation of ABS objectives for Southend.	£ 126,500.00	SBC	In delivery	02/04/2016	17/10/2019			
ID040	Crèche Services	Jane Youdale			For the purpose of enabling suitably qualified members of staff of the Professional Association for Childcare and Early Years (PACEY) to deliver Crèche Development Services on behalf of the Pre-School Learning Alliance (PSLA) / A Better Start Southend (ABS).	£ 181,014.00	PSLA	In delivery	31/08/2016	31/07/2018			
ID043	The Bank (Preventonomics)	Paused			The preventonomics model allows us to predict financial savings across public sector organisations, as a result of the individual projects commissioned through a better start Southend. The "bank" will be a pooled budget across those organisations. The idea is that it will provide ongoing funding for projects	£ 130.00	ABSS	Enabler	Ongoing	Ongoing			
ID044	Workforce Development	Dawn Harvey			A system-wide review and development programme to identify and develop common CPD programmes based on shared competencies to deliver a consistent, seamless service in line with the	£ 260,211.00	ABSS	Enabler	01/04/2017	27/02/2019			
ID048	Family Focused GP Practice	James Boxer			A primary care offer which focuses on 0-4's and their families. Specifically, looking at prevention, nutrition, health and taking a global view of the child and its family. There are three potential delivery options for the family focused GP model; an independent practice, well child clinics, LES for FFP	£ 182,324.00	PH/CCG's	Pending Delivery	30/09/2016	31/03/2019			
ID049	Perinatal Mental Health	James Boxer/ Deborah Payne			This three-year project aims to improve mental health outcomes for mothers during pregnancy and the first year after birth.	£ 427.00	Mental Health Alliance	Enabler	31/10/2015	30/09/2019			
ID050	Family Nurse Partnership (ADAPT)	Deborah Payne			Improve pregnancy outcomes, improve child health and development and improve parents' economic self-sufficiency.	£ 940,869.00	EPUT	In delivery	01/07/2016	11/09/2018			
ID051	Enhanced Healthy Child Programme (eHCP)	Deborah Payne			Is the early intervention and prevention Public Health Programme that lies at the heart of all universal services for children and families. This updated version has been produced to strengthen delivery in pregnancy and for the first five years of life.	£ 108,537.00	eHCP is an enabler	Enabler	Ongoing	Ongoing			

Outcome: An improvement among parents of children among the key cohort, in their knowledge of and ability to cope with issues relating to:

- Behaviour
- Feeding and toileting
- Communication
- Sleep
- Play and sensory

Target Group: Children 0-4 years

Provider : SEAS

Contact: Brin Martin - 01702 215 916

Where is this being delivered: Children's centres

Who is delivering the approach : SEN Specialist

How is it delivered?:

Description: Children are not supported between referral to diagnosis (currently a two-year waiting list). The Southend Early Autism Support (SEAS) programme was adapted from a programme delivered across Essex called "Good Beginnings", which offered support to parents who had a child going through a diagnosis, or recently diagnosed with, Autism. To meet the needs of parents in Southend, Good Beginnings was adapted with the support of professionals and parents; creating the SEAS programme which has been delivered in Southend since 2004

Aim: The aim of the Southend Early Autism Support Program to support and or / signpost to other agencies families with a child / children with Autism to provide them with coping strategies to better understand and respond to their child's day-to-day behaviours in a supportive and appropriate way

Project Status RAG

	Previous RAG	Current RAG	Comments
Timeline	AMBER	AMBER	Project has fallen behind slightly but is due to deliver as planned in 17/18
Scope	GREEN	GREEN	
Budget	GREEN	GREEN	

Deliverables & Activities Completed This Period (Date)

ID	Activity	Status	Owner
1	Agreed SLA and draft outcomes for service	Complete	JB
2			
3			

To be completed in next period (Date)

ID	Activity	Owner
1	Complete outcomes framework and measurement mechanism with provider	JB
2	Agree test and learn for first half of 17/18	
3		

Critical Risks & Issues

Risks			
ID	Description	Action Required	Owner
Issues			
ID	Description	Action Required	Owner

ID020 Let's Talk	Start Date: 01/10/2015	End Date: 30/06/2019	Total Cost: £1215689.00
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Outcome: More children in our ABSS wards will have improved levels of verbal and non-verbal communication skills.
Target Group: children experiencing Poor Communication and Language Development – Conception - 3 years 11 months

Provider : EPUT Contact: Isobel Wratlslaw - 01702 534549

Where is this being delivered: Children's centres
Who is delivering the approach : Speech and language therapists
How is it delivered?: <p>Let's Talk with Your Baby is a 6 week course designed for new parents and their babies aged 6 – 9 mths. Each session is one hour long and focuses on the parent/carers interaction/attachment skills through multi-sensory activities. A WellComm screen is offered for the children at the last session.</p> <p>Talking Tiddlers and Talking Toddlers are 5 week courses designed for parents/carers and their babies aged 12-18mths and 18 – 24ths respectively. These courses focus on the relevant developmental communication skills (non-verbal and verbal) and ways for adults to encourage their child's understanding and talking in a fun way. Each session lasts for one hour.</p> <p>A 23 month WellComm screening of children's communication and language is offered to all children of this age living within the ABSS wards. This is to facilitate early identification of potential communication and language difficulties and staged interventions by means of relevant communication and language groups.</p> <p>Chatting Children and Super Sounds are two courses that have evolved as a result of parental feedback from the Let's Talk with Under 5s course. Chatting Children is another 5 week course of one hour sessions and is designed for children aged 2 yrs +. Super Sounds focuses solely on phonology and has 3 x 1 hour long sessions which are designed to enable parents to support their children at home.</p> <p>Let's Talk with Under 5s is a 6 week course of 2 hour sessions. This is a more formal classroom-based course which ultimately enables parents to achieve an accreditation if they wish to do so. The children are looked after in a crèche whilst the parents have the training.</p> <p>All the above courses are currently running in Children's Centres although the locations may be changed to identify whether uptake and engagement is improved in alternative venues. The main focus of these courses, apart from the primary prevention approach is to identify 'What Works' in terms of engagement. Parents who drop-out or who struggle to attend are offered alternative 1:1 sessions in order to keep them involved.</p>

Description: The ELKLAN 'Help Me to Talk' project (also known as 'Let's Talk with Under 5s') will contribute to the overall ABSS programme by providing an accredited communication and language programme for parents and carers of children aged 1-4 years.

Aim: The aim of the "Let's talk" project is:

- To reduce the demand for statutory speech and language services by providing a universal preventative speech and language pathway / offer for children aged between 0 and 4, by:
- Delivering a model of best practice whereby all agencies work together to help resolve the underlying issues causing language delay, early opportunities for development through play, Quality language - promoting environments and quality support.
 - Establishing links with other agencies, through the Communication & Language Working Group, a model of best practice and training portfolio.
 - Delivering an agreed level of 'Elklan' courses.

Project Status RAG

	Previous RAG	Current RAG	Comments
Timeline	GREEN	GREEN	The project is delivering in line with expected timescales
Scope	GREEN	GREEN	There have been some recent additions to the "lets talk" programme in the form of - Chatting Children - Super Sounds The changes in scope come as a result of parent feedback and in response to the referrals coming from the statutory SLT service.
Budget	GREEN	GREEN	Project is in line with agreed budget currently

Deliverables & Activities Completed This Period 29/03/2017 – 19/05/2017

ID	Activity	Status	Owner
1	2 year screening checks have begun	Ongoing	Isobel Wratlslaw
2	Separate report sent to Partnership Board for consideration re. support from ABSS schools for 4yr old Baseline screening	Ongoing	Isobel Wratlslaw
3	New courses (room bookings / content) made for the Summer Term	Complete	Isobel Wratlslaw
4	Need for continuation of certain courses to be considered e.g. Talking Tiddlers	Ongoing	Isobel Wratlslaw
5	Discussions taking place with Elklan re. new Pilot Project	Ongoing	James Boxer & Isobel Wratlslaw

To be completed in next period 20/5/17 - 5/6/17

ID	Activity	Owner
1	Agree scope and reporting mechanism for Project Dashboard	James Boxer
2	Follow up on all actions from Project Dashboard meeting	James Boxer
3	Completion & Submission of data for most recent courses ending 26/5/17	Isobel Wratlslaw

Critical Risks & Issues

Risks			
ID	Description	Action Required	Owner
1	Potential difficulty getting 4 year old checks done in reception	Raised to Partnership Board for consideration re. support from ABSS schools for 4yr old Baseline screening	Isobel Wratlslaw
2	Potential risk around changes to SLA / contract when SEPT changes to EPUT	To be decided at meeting	James Boxer
Issues			
ID	Description	Action Required	Owner
1	Data on e-start does not match the reality of what is being delivered	Resolved. Data received from Childrens Centre	James Boxer

Outcome: Empowerment and skills to assist their children to attain improved educational qualifications and to have higher educational expectations
Target Group: children 0-4 years

Provider : Fatherhood Institute **Contact: Katherine Jones - 07867 761251**

Where is this being delivered: Barons Court & Milton Hall
Who is delivering the approach : Fatherhood Institute Training Team:
How is it delivered?: FRED is delivered in settings to dads by staff trained and given ongoing support by FI

Description: Fathers are provided with information, support and resources to enable them to read to their child every day, supported for the first four weeks by the setting. During the first two weeks, father would read for 30 minutes each day and in the second 2 week period this is increased to 45minutes each day. A reading record is maintained by the fathers to record the reading sessions and progress..

Aim: The aim of the Fathers Reading Every Day (FRED) project is:

- *To facilitate the delivery of projects aimed at increasing the beneficial contact between fathers and their children with a view to improving outcomes around Language and Communication and Social and Emotional Development;*
- *To provide support with FRED service design and establishment to deliver to targeted fathers in Southend.*
- *To ensure that the inclusion of men, fathers and partners is central to the manner in which ABS services are commissioned, tested, reviewed, delivered and monitored;*

Project Status RAG

	Previous RAG	Current RAG	Comments
Timeline	GREEN	GREEN	The project is delivering in line with expected timescales
Scope	GREEN	GREEN	FI has been developing new evaluation measures for a further phase of test and learn. FI has developed new iteration of FRED with content in line with the Diet and Nutrition theme.
Budget	GREEN	GREEN	Project is in line with agreed budget currently

Deliverables & Activities Completed 29/03/17 - 19/05/17

ID	Activity	Status	Owner
1	Agreed new test and learn goals and plan.	Complete	
2	Collation of data from first FRED iteration	Complete	
3	Engagement with ward board	Ongoing	

To be completed in next period (Date)

ID	Activity	Owner
1	Storehouse foodbank and day nursery settings to be offered FRED training for Sept roll out.	JB
2	Read Said FRED anthologies will be distributed to children and dads in to current (and future) settings.	JB
3	Parent Champions training to be planned with SAVS.	JB

Critical Risks & Issues

Risks			
ID	Description	Action Required	Owner
	CC restructure is delaying FRED roll out in	High level discussion with Family Action	
Issues			
ID	Description	Action Required	Owner

Outcome: "Practitioners will:

- have a clear understanding of the importance of early years for preventing later child obesity
- be able to better recognise babies and young children at greatest risk of child obesity
- be able to raise the issue of healthy weight and lifestyle with families sensitively and effectively
- have a clear understanding of the local HENRY programme available to parents
- be able to build parental motivation to make lifestyle changes and take up the offered place on the service
- be clear on how to refer in to the local HENRY service
- be able to provide clear messaging around healthy nutrition and physical activity for babies and young children consistent with national guidance and the messaging within the HENRY service
- be able to use the HENRY approach to supporting behaviour change which draws together the helping process, solution-focused support, strength-based approaches and motivational interviewing into a unique and highly successful approach to improving early years nutrition.

Target Group: Children 0-4 years

Provider: HENRY

Contact: Edwina Pateman - 01865 302973

Where is this being delivered: Children's centres

Who is delivering the approach : HENRY practioners and trainers, with organisational support

How is it delivered?: Through 2-day core training and 2-day group facilitation training

Description: To deliver a programme of training and support in accordance with the principles of 'Healthy Families: Right from the Start' with HENRY to ensure the development of a skilled and knowledgeable workforce able to provide secure, consistent and clear messages around healthier lifestyles to babies, toddlers, young children and their families across Southend

Aim: The aim of the HENRY Project is to ensure the development of a skilled and knowledgeable workforce able to provide secure, consistent and clear messages around healthier lifestyles to babies, toddlers, young children and their families across Southend

Project Status RAG

	Previous RAG	Current RAG	Comments
Timeline	AMBER	AMBER	This project was delayed but is now back on track to deliver in 17/18
Scope	AMBER	AMBER	The number of sessions and content has changed since first commissioned. This is in collaboration
Budget	GREEN	GREEN	

Deliverables & Activities Completed This Period (Date)

ID	Activity	Status	Owner
1	Met with provider to agree new scope of the project and timescales for delivery	complete	BG
2	Sourced and discussed 2016 evaluation report to inform next phase fo delivery	complete	BG
3	Provisionally agreed dates for first training sessions	complete	BG

To be completed in next period (Date)

ID	Activity	Owner
1	Agree list of staff to go on first training sessions	BG / DP
2	Agree list of champions to attend 2 day train the trainer course	BG / DP
3	Book venues / times etc. for training sessions	JB

Critical Risks & Issues

Risks			
ID	Description	Action Required	Owner
Issues			
ID	Description	Action Required	Owner

Outcome: Increased confidence in parental skills needed to be ready for work. Increase in numbers of parents getting a job

Target Group: Parents of children pregnancy to 4th birthday
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Provider : Southend Borough Council
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Contact: Amir Girnary - 01702 212743

Where is this being delivered:

Who is delivering the approach :

How is it delivered?:

Description: The ABSS WorkSkills activities will seek to improve the lives of 0-3 year olds by supporting parents and carers to improve their career and earning potential. The activities will initially target two specific groups of individuals that are determined to have a significant impact on the early years development of children in Southend, namely: 'Existing Parents' and 'Future parents'.

Aim: The aim of the ABSS Work Skills Project is to undertake work that focuses on those activities related to: skills, enterprise, employment and wider economic development that can actively contribute to the realisation of ABS objectives for Southend

Project Status RAG

	Previous RAG	Current RAG	Comments
Timeline	Green	Green	The project is delivering to the expected timescales
Scope	Green	Green	
Budget	Green	Green	

Deliverables & Activities Completed This Period (Date)

ID	Activity	Status	Owner
1	Met with Amir to take handover of project	Complete	James Boxer
2	Worked through SLA and agreed schedule for completion	Complete	James Boxer
3	Held meeting with DRE team to agree scope and reporting mechanisms	Complete	James Boxer

To be completed in next period (Date)

ID	Activity	Owner
1	PMO to agree outcomes section of SLA	PMO
2	Follow up on all actions from DRE meeting	James Boxer
3		

Critical Risks & Issues

Risks			
ID	Description	Action Required	Owner

Issues			
ID	Description	Action Required	Owner

Outcome: To help embed learning parents/carers undertake

Target Group: Families with children in the ABSS wards attending sessions/workshops

Provider : PSLA

Where is this being delivered: In venues based in the six ABSS wards as determined by the programme deliverer

Who is delivering the approach : The ABSS mobile crèche team employed by Pre-school Learning Alliance

How is it delivered?: Through undertaking risk assessments and a booking system

Description: By providing quality crèches with well qualified staff, parents will be confident in leaving their children and therefore more able to focus on programme messages. This also reduces a significant barrier to attend

The Crèche staff will be upskilled by being trained in the programmes they are providing the crèche services for.

Resources and activities will be age and stage appropriate whilst also aiming to reflect subjects being covered by the programmes

Aim: To provide high quality crèche services that support and reflect the content of programmes being delivered

Project Status RAG

	Previous RAG	Current RAG	Comments
Timeline	AMBER	AMBER	Crèche team recruited inducted and delivering, resources bought and paperwork developed. Training dates tbc
Scope	GREEN	GREEN	
Budget	GREEN	GREEN	

Deliverables & Activities Completed This Period (Date)

ID	Activity	Status	Owner
1	Crèches requested by Workskills team	Booked	PSLA County Manager
2	Crèches requested by Language and Communication Workstream Lead	Booked	PSLA County Manager
3	Crèches requested by SEAS	Booked	PSLA County Manager

To be completed in next period (Date)

ID	Activity	Owner
1	Talk to Your Baby Training, date tbc	Isobel Wraitislaw
2	HENRY training, date Sept 2017	HENRY/BG
3	Attend PSLA Annual Conference	PSLA County Manager

Critical Risks & Issues

Risks			
ID	Description	Action Required	Owner
	Increase in crèche requests	Recruitment of flexible workers	PSLA County Manager
Issues			
ID	Description	Action Required	Owner
	Autism training required	PSLA County Manager to discuss with Eileen Sardi	PSLA County Manager

Outcome: More children in our ABSS wards are safe, and at less risk of hospital admissions.

Target Group: Children under 5

Provider : Public Health/CCG

Contact: Sadie Parker - 01702 314 299

Where is this being delivered: GP Practices within the ABSS Wards

Who is delivering the approach : CCG

How is it delivered?:

Description: A primary care offer which focuses on 0-4's and their families. Specifically, looking at prevention, nutrition, health and taking a global view of the child and its family. There are three potential delivery options for the family focused GP model; an independent practice, well child clinics, LES for FFP approach.

Aim: The aim of the Family Focused GP Service is to provide a Test and Learn approach to enhancing the role Primary Care and allied Health, Social Care and Early Years Professionals can play in order to provide a model of care and support, and system change which places the family at the centre of service delivery, via three workstreams:

- An independent GP practice with specialist skills in providing services for pregnant women, young children and babies and their families.
- A local enhanced service (LES) to encourage all GP practices to provide family-centric services.
- Roving well child clinics delivered by a multi-disciplinary team through children's centres to reach out to local people in their communities.

Project Status RAG

	Previous RAG	Current RAG	Comments
Timeline	AMBER	AMBER	The project is slightly behind timeline. The CCG have been delayed in going to market for implementation of the local enhanced model.
Scope	GREEN	GREEN	The scope of the project remains the same
Budget	GREEN	GREEN	There has been no spend to date

Deliverables & Activities Completed This Period (Date)

ID	Activity	Status	Owner
1	SLA completed including agreed outcomes	In Progress	James Boxer
2	Meeting with Ross Gerrie and Sadie Parker to agree short-term timeline for expression of interest / implementation of LES model	In Progress	James Boxer

To be completed in next period (Date)

ID	Activity	Owner
1	Follow up - Meeting with Ross Gerrie and Sadie Parker to agree short-term timeline for expression of interest / implementation of LES model	James Boxer
2		
3		

Critical Risks & Issues

Risks			
ID	Description	Action Required	Owner
1	The project is behind timescales now and there is a risk that the first phase of the project will not be implemented until after the new financial year	As above – JB to meet with CCG to agree the short term timeline for implementation of the LES model	James Boxer
Issues			
ID	Description	Action Required	Owner

Outcome: Improved perinatal health for mothers during pregnancy

Target Group:

Provider : MABIM

Contact: Hugh Johnston

Where is this being delivered: There is no direct delivery. The project is currently focussing on system readiness and strategic direction

Who is delivering the approach : MABIM is supporting the wider stakeholder group to focus on key priorities going forwards

How is it delivered?:

Description: The Maternal Mental Health Alliance (MMHA) and the Mental Health Foundation (MHF) received funding of more than £400k from the Big Lottery Fund for a 'Mums and Babies in Mind' (MABIM) project in Blackpool, Haringey, Southend and Gloucestershire.

Aim: This three-year project aims to improve mental health outcomes for mothers during pregnancy and the first year after birth. The ABSS is one of the sites chosen by the MMHA and MHF to work in partnership to deliver the MABIM project.

Project Status RAG

	Previous RAG	Current RAG	Comments
Timeline	AMBER	AMBER	Slightly behind timescale
Scope	GREEN	GREEN	
Budget	GREEN	GREEN	

Deliverables & Activities Completed This Period (Date)

ID	Activity	Status	Owner
1	Mapping workshop complete	Complete	ABSS
2	Follow up MABIM pathway mapping workshop complete	Complete	MABIM
3	Key strategic priorities agreed	Complete	ALL

To be completed in next period (Date)

ID	Activity	Owner
1	Follow up cross-system meeting to revisit priorities	All
2	Draft action plan to meet agreed strategic priorities	All
3		

Critical Risks & Issues

Risks			
ID	Description	Action Required	Owner
Issues			
ID	Description	Action Required	Owner

Outcome: Healthy pregnancy; improve child's health and development; parents plan their own futures and achieve their aspirations

Target Group: Teenage parents (currently under 19)

Provider : EPUT

Contact: Stephanie Farr -

Where is this being delivered:

Who is delivering the approach :

How is it delivered?:

Description: The Project is for young, pregnant mothers (under 19) expecting their first child. Fathers can participate in the programme as well, with the consent of the mother. To improve pregnancy outcomes, improve child health and development and improve parents' economic self-sufficiency.

Aim: The aim of the Family Nurse Partnership (ADAPT) is an intensive, structured, home visiting programme, which is currently offered to first time parents under a defined age. A family nurse, trained by the FNP National Unit to the standards set out in the FNP Management Manual works with first time vulnerable young mothers and fathers, from early pregnancy until the baby is 2 years old, building a therapeutic, close, supportive relationship with the family. The visits cover the six domains of personal health, environmental health, life course development, maternal role, family and friends, health and human services. The nurses use licensed programme guidelines, materials, methods and practical activities to work with the mother as well as the father and wider family, on understanding their baby, making changes to their behaviour, increasing their parenting capacity, developing emotionally and building positive relationships. FNP is based on the theories of human ecology, attachment and self-efficacy.

The overall Project aim is to provide additional FNP capacity to that currently commissioned by SBC Public Health and to ensure that the additional resources deliver the following:

- A reflection in service delivery of the outcomes of the 'Next Steps' and 'ADAPT' national FNP workstreams. SEPT and Commissioners are working towards this, and with the National Unit as one of the 11 pilot sites.
- Full integration with the aims and objectives of ABS Programme.

Project Status RAG

	Previous RAG	Current RAG	Comments
Timeline	RED	RED	The Project is behind Schedule
Scope	RED	RED	
Budget	RED	RED	The project is forecast over budget

Deliverables & Activities Completed This Period (Date)

ID	Activity	Status	Owner
1	FNP Advisory Board Governance Structure has been set up	Complete	Cheri Kennedy
2	FNP Advisory Board initial meeting has been arranged for the 26th April	Complete	Cheri Kennedy
3			

To be completed in next period 29/03/2017 - 12/03/2017

ID	Activity	Owner
1	Meeting being arrange for AC, GM and Alison Semmence to discuss parent champions for FNP Advisory Board	Cheri Kennedy
2	FNP Advisory Board agenda to be completed by Margaret Gray	Margaret Gray
3		

Critical Risks & Issues

Risks			
ID	Description	Action Required	Owner
Issues			
ID	Description	Action Required	Owner

Outcome: The workforce have skills based on the latest knowledge available so that their actions ensure optimum brain function leading to successful, attached and attuned families. This includes the paid and voluntary workforce.

Target Group: All those whose primary role is to work with children 0-4 and their families; those who come into contact as part of their job.

Provider :

Contact:

Where is this being delivered: Across the partner workforce including volunteers

Who is delivering the approach: NatCen - census, report and action planning support; TBC re creation of CPD and input into qualifications

How is it delivered?:

Description: Census of skills and knowledge of the primary and secondary workforce; action plan created with partner workforce leads; creation of training packages; delivery and evaluation of training.

Aim: Anyone working with families and young children in Southend – paid or as volunteers – will commit to following an agreed model of engaging with people whether parents, children, colleagues and the wider community. This model will be a set of standards developed through co-production by parents as service users, the children's and relevant wider workforce, local universities and colleges and specialist partners. It will use the latest knowledge available on what needs to happen to ensure optimum brain function leading to successful, attached and attuned families, and to keep children safe. The model will be relational as well as operational, incorporating fundamental core values such as having and showing inherent respect of service users and fellow service deliverers. An audit tool will be developed that all services can use. Once the model has been further developed and adopted by the Partnership and the Health and Wellbeing Board, it will be shared with the workforce through continuous professional development courses and there will be an expectation that all services will attend and commit to auditing their practice and forming training plans for any gaps identified. 'The workforce' includes both the direct and indirect workforce including receptionists, passenger transport deliverers, housing officers, indeed anyone who comes into contact with young children and their families and can have an opportunity to have a positive impact on a child's experience and therefore outcomes. Services will develop and improve as a result of learning from reflective practice and parents will be involved throughout, giving feedback and testing new or enhanced work practices. Any programmes, initiatives or resources delivered will need to include this model of working.

Project Status RAG

	Previous RAG	Current RAG	Comments
Timeline	RED	RED	The Project is behind Schedule
Scope	RED	RED	
Budget	RED	RED	

Deliverables & Activities Completed This Period (Date)

ID	Activity	Status	Owner
1	NatCen engaged with key stakeholders in preparation for census		
2			
3			

To be completed in next period 01/05/2017 - 31/12/17

ID	Activity	Owner
1	Gathering contacts for entire workforce	
2	Workforce census	
3	Strategy creation and action planning based on identified gaps	

Critical Risks & Issues

Risks			
ID	Description	Action Required	Owner
1	No workforce strategy		
2			
Issues			
ID	Description	Action Required	Owner
1	Information sharing agreements	NatCen to present evidence that it is legal for information to be shared to partners at meeting 140617	